**ASCC Themes I Panel**

Approved Minutes

Friday, Dec. 9thth 2022 9:00 AM – 10:30 AM

CarmenZoom

**Attendees**: Cohen, Ferketich, Fredal, Griffith, Rehbeck, Rush, Steele, Vaessin, Vankeerbergen, Wallace, Washburn

**Agenda:**

1. Approval of 10-28-22 & 11-14-22 minutes
	1. Vaessin, Rush; unanimously approved.
2. History 3711 (existing course with GEL Historical Study; requesting GEN Theme Number, Nature, Mind)
	1. Theme Advisory Group: Number, Nature, Mind
		1. *Recommendation*: The reviewing faculty recommend that the department include in the syllabus a statement about how mathematical concepts will be addressed or dealt with in the course, and whether prior experience with higher -level mathematics is necessary for student success. While the reviewing faculty understand there are no pre-requisites, they worry that students might assume that prior knowledge of calculus and/or higher-level math are necessary for success in the course after reviewing the course calendar.
		2. Approved via e-vote with *one recommendation* (in italics above).
	2. Themes Panel
		1. **Contingency:** The reviewing faculty ask that the department alter the statement on page 1 of the syllabus that reads “This course fulfills the requirements for the GEN Theme: Number, Nature, Mind”, to read “This course is approved for inclusion in the GEN Theme: Number, Nature, Mind”, as the course will not, in and of itself, fulfill the theme, which requires 4-6 credit hours for completion.
		2. **Contingency:** The reviewing faculty request that the GEN Goals and ELOs (syllabus pg. 1-2) be reproduced on the syllabus exactly as listed here: <https://asccas.osu.edu/new-general-education-gen-goals-and-elos>, as this wording reflects the final, approved version of the theme’s goals and ELOs.
		3. *Recommendation:* The reviewing faculty recommend that the department alter the meeting days and/or times on the syllabus (heading, pg.1) to reflect the required contact hours for a 3 CH course (160 minutes/week).
		4. *Recommendation:* The reviewing faculty note that the sample paper provided does not seem to align with the goals and ELOs of the GEN Theme: Number, Nature, Mind; they recommend that the department alter the paper assignment description (syllabus, pg. 9) to be more inclusive of the language of the theme and to align more clearly with the goals and ELOs of the theme.
		5. *Recommendation:* The reviewing faculty recommend that the department consider modifying their pre-requisite of English 1110 to be “ Completion of GEN Foundation Writing and Information Literacy Course”, as English 1110 is not the only writing course available to students to take within the new GEN program. Of course, the reviewing faculty recognize that some departments and programs may wish to keep their pre-requisite of strictly English 1110 and merely offer this as a friendly suggestion.
		6. *Recommendation*: The reviewing faculty recommend that the department use the most up-to-date version of the Mental Health statement (syllabus pg. 3 under “Mental Health”), as the phone number and name of the suicide prevention hotline have changed. An up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
		7. *Recommendation*: The reviewing faculty recommends that the department use the most up-to-date version of the Student Life Disabilities Services statement (syllabus pg. 3 under “Disability Services”). An up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
		8. Ferketich, Rush, unanimously approved with **two contingencies** (in bold above) and *5 recommendations* (in italics above).
3. Agricultural Communication 2330 (new course requesting new GEN Theme Lived Environments,**with Research and Creative Inquiry High Impact Practice**)
	1. Theme Advisory Group: Lived Environments
		1. Griffith, Wallace; unanimously approved.
	2. Themes Panel - High Impact Practice
		1. Rush, Vaessin; unanimously approved.
4. NELC and Religious Studies 3667 (new cross-listed courses requesting GEN Theme Lived Environments)
	1. Theme Advisory Group: Lived Environments
		1. **Contingency:** The reviewing faculty request that the department provide more information in the syllabus about how the course fits into the Lived Environment Theme. Specifically, they would like the syllabus to clearly define for students the lived environment that they will be exploring, and how the “wide range of cultural phenomena” work together to create this environment. The reviewing faculty suggest translating some of the excellent information provided in the GEN Submission form to the syllabus to help students better understand the focus of the course.
		2. **Contingency:** The reviewing faculty ask that all of the GEN Goals and ELOs be listed on the syllabus (pg. 1-2). Currently, only 2 of the 4 goals (and their corresponding ELOs) are listed. A list of all GEN Goals and ELOs in an easy-to-copy-and-paste format can be found here: <https://asccas.osu.edu/new-general-education-gen-goals-and-elos>.
		3. **Contingency:** The reviewing faculty ask that a cover letter be provided that details all changes made as a result of this feedback.
		4. Washburn, Griffith; approve with **three contingencies** (in bold above).
	2. Themes Panel
		1. **Contingency:** The reviewing faculty ask that all of the GEN Goals and ELOs be listed on the syllabus (pg. 1-2). Currently, only 2 of the 4 goals (and their corresponding ELOs) are listed. A list of all GEN Goals and ELOs in an easy-to-copy-and-paste format can be found here: <https://asccas.osu.edu/new-general-education-gen-goals-and-elos>.
		2. **Contingency:** The reviewing faculty ask that a cover letter be provided that details all changes made as a result of this feedback.
		3. *Recommendation:* The reviewing faculty recommend removing the reference to absence excuses (syllabus pg. 7 under “Healthcare”) as the Wilce Student Health Center does not provide excuse notes for illnesses that require self-care. (<https://shs.osu.edu/appointments/absence-excuse>).
		4. *Recommendation*: The reviewing faculty recommend that the department use the most up-to-date version of the Mental Health statement (syllabus pg. 7 under “Personal Well-being”), as the phone number and name of the suicide prevention hotline have changed. An up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
		5. *Recommendation*: The reviewing faculty recommend that the department use the most up-to-date version of the Student Life Disabilities Services statement (syllabus pg. 6 under “Accessibility accommodations for students with disabilities”). An up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
		6. Ferketich, Rehbeck; unanimously approved with **two contingencies** (in bold above) and *three recommendations* (in italics above).
5. English 3350 (new course requesting GEN Theme Lived Environments)
	1. Theme Advisory Group: Lived Environments
		1. **Contingency:** The reviewing faculty ask that the department provide a paragraph following the GEN Goals and ELOs (syllabus pg. 2) that explains how this class will meet those goals and ELOs per a requirement of the Arts and Sciences Curriculum Committee (<https://asccas.osu.edu/curriculum/syllabus-elements>).
		2. Griffith, Wallace; unanimously approved with **one contingency** (in bold above).
	2. Themes Panel
		1. **Contingency:** The reviewing faculty ask that the department provide a paragraph following the GEN Goals and ELOs (syllabus pg. 2) that explains how this class will meet those goals and ELOs per a requirement of the Arts and Sciences Curriculum Committee (<https://asccas.osu.edu/curriculum/syllabus-elements>).
		2. *Recommendation:* The reviewing faculty recommend that the department remove all references to online meetings (for example, syllabus pg. 6, final paragraph under “Quizzes and Exams”) as this course is not approved for distance learning.
		3. *Recommendation:* The reviewing faculty recommend that the department remove the reference to “Ohio State’s standard grading scale”, as Ohio State does not have a standard scale; instructors/units are welcome to use whatever scale works best for their courses.
		4. Vaessin, Rehbeck; unanimously approved with **one contingency** (in bold above) and *two recommendations* (in italics above).
6. German/NELC/Spanish 3689 (new triple-listed courses; requesting new GEN Theme Lived Environments) (return)
	1. TAG
		1. *Recommendation*: The reviewing faculty recommend that the departments use the most up-to-date version of the Student Life Disabilities Services statement (syllabus pg. 10-11 under “Accessibility Accommodations For Students With Disabilities”). An up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
		2. *Recommendation*: The reviewing faculty recommend that the departments use the most up-to-date version of the Mental Health statement (syllabus pg. 10 under “Your mental health”), as the phone number and name of the suicide prevention hotline have changed. An up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
		3. Wallace, Griffith; unanimously approved with *two recommendations*
7. German 3798.02 (existing course with GEL Diversity—Global Studies & GEL Education Abroad; requesting to change levels from 2000 to 3000-level; title change; increase credit hours from 3 to 4; requesting GEN Theme: Citizenship for a Diverse and Just World **with High Impact Practice Study Abroad and Away**)
	1. Theme Advisory Group: Citizenship
		1. The reviewing faculty ask that the department make the connection to the theme and its goals and ELOS more explicit for students in the syllabus via the course description, the descriptions of the assignments, the evaluation rubrics and/or the course schedule. They note that the GEN Submission Form contains some excellent information about how the course topics and activities map to the Citizenship for a Just and Diverse World theme, and they ask that some of this be incorporated into the syllabus so that the course’s focus on citizenship is communicated more effectively to students.
		2. The reviewing faculty ask that a cover letter be provided that details all changes made as a result of this feedback.
		3. No Vote
	2. Themes
		1. The reviewing faculty ask that the department make the connection to the theme and its goals and ELOS more explicit for students in the syllabus via the course description, the descriptions of the assignments, the evaluation rubrics and/or the course schedule. They note that the GEN Submission Form contains some excellent information about how the course topics and themes map to the Citizenship for a Just and Diverse World theme, and they ask that some of this be incorporated into the syllabus so that the course’s focus on citizenship is communicated more effectively to students.
		2. The reviewing faculty recommend that the department use the most up-to-date version of the Student Life Disabilities Services statement (syllabus pg. 12 under “Statement on Accessibility”). An up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
		3. The reviewing faculty recommend that the department use the most up-to-date version of the Mental Health statement (syllabus pg. 12-13 under “Mental Health Statement”), as the phone number and name of the suicide prevention hotline have changed. An up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
		4. The reviewing faculty ask that a cover letter be provided that details all changes made as a result of this feedback.
		5. No Vote
8. Sociology 3597.01 (existing course with GEL Cross-Disciplinary Seminar & GEL Diversity-Global Studies; requesting GEN Theme: Citizenship for a Diverse and Just World)
	1. Theme Advisory Group: Citizenship for a Diverse and Just World
		1. Tabled for lack of votes
	2. Themes Panel
		1. **Contingency:** The reviewing faculty request that the Intended Rank (Course Change Form pg. 2) and the pre-requisites (Course Change From pg. 2) be amended to complement one another. If the offering department feels that the course should be limited to students with senior standing (although the Panel would strongly recommend that the course be open to more students), then the reviewing faculty ask that this be expressed as a pre-requisite. If the offering department feels that the course should be open to students of all or most ranks, they ask that this be expressed in the “Intended Rank” section.
		2. **Contingency:** The reviewing faculty ask that the department alter the statement on page 1 of the syllabus that reads “Sociology 3597.01 meets the GEN Citizenship for a diverse and Just World Theme requirement.” to read “This course is approved for inclusion in the GEN Theme: Citizenship for a Diverse and Just World.”, as the course will not, in and of itself, meet the requirement for the theme, as 4-6 credit hours are needed for completion.
		3. **Contingency:** The reviewing faculty request that all of the GEN Goals and ELOs (as well as an explanation of how this specific course will meet those goals and ELOs) be included in the chart on the syllabus (pg. 2-3). Currently, only 2 of the 4 goals (and their corresponding ELOs/explanations) are listed. A list of all GEN Goals and ELOs in an easy-to-copy-and-paste format can be found here: <https://asccas.osu.edu/new-general-education-gen-goals-and-elos>.
		4. **Contingency:** The reviewing faculty ask that a cover letter be provided that details all changes made as a result of this feedback.
		5. *Recommendation:* The reviewing faculty recommend that the department remove all references to the GEC (syllabus pg. 1) and instead reference the “General Education”, “New General Education” or “GEN”.
		6. *Recommendation:* The reviewing faculty recommend that the department use the most up-to-date version of the Mental Health statement (syllabus pg. 8 under “Mental Health & Wellness Services”), as the phone number and name of the suicide prevention hotline have changed. An up-to-date statement for the Columbus Campus can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>. Should you need an updated statement for a regional campus, please reach out to that office directly.
		7. Comment: The reviewing faculty offer a friendly reminder that all student service statements (Mental Health, Student Life Disability Services, Title IX, etc.) should be specific to the campus of offering. While they understand that this syllabus has been crafted for students at the Marion campus, if this course is offered on other campuses, they kindly remind the department that the statements will need to be adjusted.
		8. Rush, Vaessin; approved with **four contingencies** (in bold above), *two recommendations* (in italics above), and one comment.
9. Yiddish 3399 (existing course with GEL Literature and GEL Diversity—Global Studies; increase credit hours from 3 to 4; requesting GEN Theme: Citizenship for a Diverse and Just World **with High Impact Practice Research and Creative Inquiry**)
	1. Theme Advisory Group: Citizenship for a Just and Diverse World
		1. Tabled for lack of votes
	2. Themes Panel
		1. The reviewing faculty request that all of the GEN Goals and ELOs be included in the syllabus (pg. 1). Currently, only 2 of the 4 goals (and their corresponding ELOs/explanations) are listed. A list of all GEN Goals and ELOs in an easy-to-copy-and-paste format can be found here: <https://asccas.osu.edu/new-general-education-gen-goals-and-elos>.
		2. The reviewing faculty are unclear from the syllabus as to how the course constitutes an advanced study of citizenship. They note that the GEN Submission Form contains some excellent information about the advanced nature of the course and how the course topics and themes map to the Theme’s Goals and ELOs, and they ask that this information be incorporated into the syllabus so that these ideas are communicated more effectively to students.
		3. The reviewing faculty recommend that the department use the most up-to-date version of the Student Life Disabilities Services statement (syllabus pg. 6 under “Accessibility”). An up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
		4. The reviewing faculty recommend that the department use the most up-to-date version of the Mental Health statement (syllabus pg. 6 under “Mental Health”), as the phone number and name of the suicide prevention hotline have changed. An up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
		5. The reviewing faculty ask that a cover letter be provided that details all changes made as a result of this feedback.
		6. No Vote
	3. High Impact Practice – Research and Creative Inquiry
		1. The reviewing faculty ask that the department provide an explanation of how the course will meet the contact hour requirements for a 4-credit hour course, as they are unable to see from the syllabus when the course will meet and/or for how long. (Though the course schedule implies that the class will meet 2x/week, it does not detail the length of these meetings.) The definition of a semester credit hour and links to additional information about the amount of direct and indirect instruction required can be found here: <https://asccas.osu.edu/definition-semester-credit-hour>.
		2. The reviewing faculty ask that the department clarify when and how they engage with teaching about research and/or creative inquiry, providing information on the following:
			1. When/how will students be taught about the research methodologies and procedures or creative processes in the discipline? (The Panel notes the presence of three “Research Activity” or “Research Exercise” days on the course schedule, but asks for more information about these activities/exercises AND details regarding how learning about research will be integrated throughout the course.)
			2. How will knowledge of these methodologies, procedures and/or processes be assessed?
			3. In which course assignments will students apply their newly-acquired knowledge about research?
			4. How is this focus on research and creative inquiry reflected in the syllabus?
		3. The reviewing faculty recommend that the department and/or the course designer reference the new GE Themes exemplars on the ASCCAS website here: <https://asccas.osu.edu/new-ge-sample-proposals>. They note that Music 3352, “Soundscapes of Ohio”, may prove particularly relevant and useful.
		4. The reviewing faculty ask that a cover letter be provided that details all changes made as a result of this feedback.
		5. No vote
10. Hebrew 3705 (existing course with GEL Cultures and Ideas & GEL Diversity-Global Studies; requesting GEN Theme: Citizenship for a Diverse and Just World)
	1. Tabled for time
11. History 3222 (existing course with GE Historical Study; requesting new GE Theme: Citizenship for a Diverse and Just World) (return)
	1. Tabled for lack of votes